

# Portland Rowing Club

-Established in 1879 -

100 SE Harney Street  
Portland, OR 97202

## Payment Policy

As members of a non-profit corporation, we are all affected by a member's failure to pay fees and costs required for using the facilities at PRC. Unpaid member fees diminish the monies available for PRC maintenance and improvements, and contribute to increased borrowing and interest costs for other members. Most members of the club pay on time. Some pay months or a year ahead. There are a few members who do not keep current with their account, and it is these situations for which the PRC Board of Directors have developed the following policies:

### OVERDUE FINES

Overdue fines will be applied to the member's account for any part of an unpaid balance from the previous month as follows:

- \* \$50.00 FINE for 1-30 Days past the due date.
- \* Additional \$100.00 FINE for 31-60 Days past the due date.
- \* Accounts over 60 Days past due are subject to Board Action including cancellation of membership and legal action to recover the debt and any associated costs.
  
- \* A Late Fee of \$50.00 will be charged for insufficient funds checks.

For boating members, the Club reserves the right to attach a lien on the boat and/or chain the boat up. A member may appear before the Board of Directors to request special consideration, and present their case to arrange for alternative payment arrangements based on hardship.

## Billing Schedule

PRC Associate Boating and Rowing members are billed on a quarterly basis (every 3 months). Bills are sent out on the 1st day of the following months: January, April, July and October. PRC Resident Floating Home owners are billed on a monthly basis.

All invoices are sent out by mail by PRC's bookkeeper. **All payments should be made out to: Portland Rowing Club and mailed back to: Portland Rowing Club, P.O. Box 82246, Portland, OR 97282.**

If you wish to cancel your membership, please give PRC 30 days written notice.

Please let the PRC manager know if you have a change in address or contact information by calling (503) 250-2237 M-F between the hours of 1:00 pm and 3:00 pm or by sending an email to [casayuba@comcast.net](mailto:casayuba@comcast.net). Thank you!